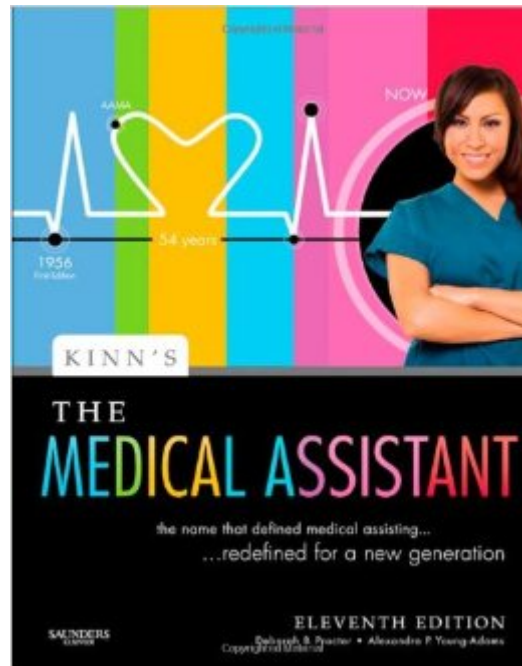


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# Kinn's The Medical Assistant: An Applied Learning Approach, 11e (Medical Assistant (Kinn's))



## Synopsis

The most comprehensive medical assisting resource available, Kinn's The Medical Assistant, 11th Edition provides unparalleled coverage of the practical, real-world administrative and clinical skills essential to your success in health care. Kinn's 11th Edition combines current, reliable content with innovative support tools to deliver an engaging learning experience and help you confidently prepare for today's competitive job market. Study more effectively with detailed Learning Objectives, Vocabulary terms and definitions, and Connections icons that link important concepts in the text to corresponding exercises and activities throughout the companion Evolve Resources website and Study Guide & Procedure Checklist Manual. Apply what you learn to realistic administrative and clinical situations through an Applied Learning Approach that integrates case studies at the beginning and end of each chapter. Master key skills and clinical procedures through step-by-step instructions and full-color illustrations that clarify techniques. Confidently meet national medical assisting standards with clearly identified objectives and competencies incorporated throughout the text. Sharpen your analytical skills and test your understanding of key concepts with critical thinking exercises. Understand the importance of patient privacy with the information highlighted in helpful HIPAA boxes. Demonstrate your proficiency to potential employers with an interactive portfolio builder on the companion Evolve Resources website. Familiarize yourself with the latest administrative office trends and issues including the Electronic Health Record. Confidently prepare for certification exams with online practice exams and an online appendix that mirrors the exam outlines and provides fast, efficient access to related content. Enhance your value to employers with an essential understanding of emerging disciplines and growing specialty areas. Find information quickly and easily with newly reorganized chapter content and charting examples. Reinforce your understanding through medical terminology audio pronunciations, Archie animations, Medisoft practice management software exercises, chapter quizzes, review activities, and more on a completely revised companion Evolve Resources website.

## Book Information

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## Customer Reviews

I found this textbook to be very helpful to me as a student in the medical assisting program. I would highly recommend this textbook as a useful resource in your classes and also as a great reference to use in the future. Kinns<sup>™</sup>s The Medical Assistant textbook comes in a set of three, the textbook for lectures, the study guide workbook, and the procedure checklist manual. The Kinns<sup>™</sup>s Medical Assistant textbook can be used for several different medical classes, which helps with the initial cost. Textbooks can get very expensive, so it is nice when you have the opportunity to use them in more than one class. The Kinns<sup>™</sup>s Medical Assistant is a hardback textbook. It is colorful, easy to read, and has a lot of pictures. The pictures show details of procedures and equipment that a medical assistant would use in their profession. The procedures are listed in each chapter step by step, so that you can practice them before being tested in class. The table of contents is broken down into 11 different units with 58 chapters. The study guide workbook is great for reviewing each of the chapters and the pages are perforated, so they can be torn out easily. Each chapter is titled in bold print and broken down into sections. You will have vocabulary review, skills and concepts, case studies, workplace applications, and internet activities. I found these activities great to review prior to each chapter test. The procedure checklist manual has procedures that follow along with each chapter in your textbook. The procedures list the task for the medical assistant, the equipment and supplies that are needed to perform each procedure, and the steps for each procedure.

My friend K. Rutherford bought this book, and this is what she has to say: Kinns The Medical Assistant is a textbook that is great for medical assistants to use while they are gaining their degree. I have been using this textbook for all of my Medical assistant classes during my three year career as a medical assistant. The teachers seem to love this book so much that they didn't require us to buy new books for each semester because this book covers all kinds of topics for more than one subject. The textbook is a very thick hardcover book, but it has all the information a medical

assistant would need to further their education. Another good thing about this book is that you also have the option to buy it as a bundle with the textbook, and also the procedure checklist manual. This is the option I would choose because the manual has a lot of hands on activities that professors have you to do after each chapter (if they are required). That way instead of just having to read the textbook all the time with just information, you can also do the activities so that you can see what the book was trying to explain. For the most part, the author does a really good job with putting the book together. As you get deeper into the chapters, you start to see some errors. The only way you will be able to tell if there are errors is if you actually read the book, and you have some background in the medical field, or your teacher explains to you why some practices vary in different clinical settings because they have been in the field for so long. For example, the author gives you pictures and explains to you in writing how you would pack instruments for sterilization. The professor will tell you that in some healthcare settings that is not the way they are going to have you do it.

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